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Ms. Ann Shaffer is the co-author of NEW PERSPECTIVES ON MICROSOFT WORD and has contributed to many other Cengage publications. She has more than 25 years of experience as a developmental editor and co-author of books, journal articles and multimedia in a variety of fields, including computer science, mathematics, history, engineering and social sciences.

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Book Summary: The title of this book is New Perspectives on Microsoft Office 2013, First Course and it was written by Ann Shaffer, Patrick Carey, June Jamrich Parsons. This particular edition is in a Spiral-bound format. This books publish date is May 15, 2013 and it has a suggested retail price of \$249.95.

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